



COLLEGE OF
Optometrists
OF ONTARIO



**THE BEST EYE
HEALTH AND
VISION FOR
EVERYONE
IN ONTARIO**



**2017
ANNUAL
REPORT**



4 MESSAGE FROM THE PRESIDENT

6 COUNCIL & COMMITTEES

7 College Council

8 Executive Committee

10 Patient Relations Committee

12 Quality Assurance Committee – Quality Assurance Panel

15 Quality Assurance Committee – Clinical Practice Panel

17 Discipline Committee

18 Fitness to Practise Committee

19 Inquiries, Complaints and Reports Committee

21 Registration Committee

24 Governance Committee

25 MEMBERS BY NUMBERS

27 FINANCIALS



VISION


The best eye health and vision for everyone in Ontario, through excellence in optometric care.

MISSION

To serve the public by regulating Ontario's optometrists. The College uses its authority to guide the profession in the delivery of safe, ethical, progressive and quality eye care at the highest standards.

As the self-regulatory authority for the profession, the College governs some 2,400 optometrists. Our roles include:


- Setting the qualifications required to enter practice
- Establishing the conditions to maintain registration
- Developing quality assurance programs to promote clinical excellence
- Promoting safe and ethical practice by our members
- Developing professional and ethical standards and guidelines
- Responding to complaints—openly, fairly, and with authority—and holding members accountable for their conduct and practice



With the College's Council, committees, and staff all working in the public interest, you can have confidence in the care you receive from Ontario's optometrists.



MESSAGE FROM THE PRESIDENT



It was a busy year for the College, a fact reflected in the great variety of projects that we started or saw to completion in 2017. Whether in response to external factors, such as changes in legislation, or to our own continual striving for excellence in optometric regulation, the College took on new and exciting challenges in its mandate to protect the public of Ontario. Here are just a few highlights.



New drugs added to prescribing list

Early in the year, the Ministry of Health and Long-Term Care (MOHLTC) announced it had expanded the list of drugs that optometrists can prescribe for the treatment of eye and vision conditions. This reflects the College's efforts to advise the MOHLTC of the benefits of improved access and the need for practitioners to treat patients using approved up-to-date medications.

The College has submitted to the MOHLTC a further Designated Drugs regulation amendment that would allow optometrists to prescribe all Health Canada-approved topical and oral drugs suitable for optometric practice. Should the government approve it, the amendment would allow optometrists to treat patients to the full extent of their training, and provide improved access to care, to better serve their patients.

Professionalism, Ethical Decision Making and the Prevention of Sexual Abuse of Patients

The College launched a new elearning module, "Professionalism, Ethical Decision Making and the Prevention of Sexual Abuse of Patients." This interactive module was produced to fulfill the College's requirement, under the *Health Professions Procedural Code*, to have in place measures for preventing and dealing with the sexual abuse of patients, including conduct guidelines for optometrists. The module outlines acceptable and unacceptable behaviour in the patient-practitioner relationship.

The College thanks our members for completing the module; we hope it was engaging and informative. In the coming year, the College is looking to produce more elearning modules on other topics.

Governance review

The College struck an ad hoc Governance Committee to review its governance practices, and engaged a third party to help with the review. The review was conducted to ensure that the College's governance processes are in line with best practices of not-for-profit boards.

The College is working with our colleagues at other Ontario health regulators to develop principles and strategies that will modernize our governance, ensuring that the College continues to operate in a transparent and objective manner and with appropriate and representative oversight. In May 2017, for example, I and other councillors and staff represented the College in an Advisory Group for Regulatory Excellence (AGRE) governance roundtable discussion on the topic of governance.

Improvements to continuing education tracking

The College's transition to OE TRACKER, an online tool that captures and stores continuing education (CE) attendance data for optometrists, was highly successful. All Ontario optometrists were audited for their compliance with the College's mandatory CE program; over 96 percent of optometrists submitted the required

70 hours of CE in the three-year cycle that ended on December 31, 2017. The OE TRACKER system, which is administered by the Association for Regulatory Boards of Optometry (ARBO) modernizes our CE recording and verification processes and brings it up to date with best practices.

Council training

An informed and involved Council is vital to good regulation. In April, we held an all-day training session for our councillors. Representatives of the College of Nurses of Ontario gave us an overview of their recent review and task force report on regulatory governance. Ms. Julia J. Martin, the College's General Legal Counsel, conducted a workshop on decision-making and what happens when personal behaviour is brought to the attention of the College. Council also learned about employment law, particularly with respect to directors' and officers' liability. At the end of the day, our public councillors visited the Vision Institute of Canada for an orientation on optometric practice.

I am grateful to all the volunteers—Council and committee members, QA assessors, and coaches—who helped to fulfill our mandate of public protection in 2017. My thanks also to College staff, as well as our many partners and stakeholders. I look forward to a productive and collaborative 2018.

Dr. Pooya Hemami

*President,
College of Optometrists of Ontario*

COLLEGE COUNCIL & COMMITTEES

COLLEGE COUNCIL

Back row, left to right: Dr. Patricia Hrynchak, Dr. Kamy Morcos, Ms. Luisa Morrone, Dr. Dino Mastronardi, Mr. Brian Rivait, Mr. John Van Bastelaar, Dr. Areef Nurani, Dr. Marta Witer, Mr. Bashar Kassir, Ms. Ellen Pekilis.

Front row, left to right: Ms. Maureen Chesney, Dr. Bill Chisholm, Dr. Richard Kniaziew, Dr. Pooya Hemami, Ms. Irene Moore, Dr. Patrick Quaid, Dr. Linda Chan.

Not pictured:

Ms. Shoshana Gladstone, Mr. Hsien Ping (Albert) Liang



COLLEGE COUNCIL

To set our strategic and policy direction, the College relies on a Council.

This body includes 17 members, of which:

- Nine are optometrists elected by their peers
- Seven or eight are public members appointed by the province to bring that perspective to Council discussions
- One optometrist is elected from the faculty at the University of Waterloo School of Optometry and Vision Science

Council members also serve on statutory committees, whose work is outlined in this report. These committees support public safety by meeting certain regulatory responsibilities.

While the Council serves as the board of directors of the College, a staff team, led by a Registrar, carries out the College's day-to-day work.

As part of the College's accountability, Council meetings are open to the public.



2017 COUNCIL MEMBERS

EASTERN ELECTORAL DISTRICT

Dr. Kamy Morcos

GTA ELECTORAL DISTRICT

Dr. Linda Chan
Dr. Areef Nurani

NORTHERN ELECTORAL DISTRICT

Dr. Bill Chisholm

WESTERN ELECTORAL DISTRICT

Dr. Dino Mastronardi

PROVINCIAL ELECTORAL DISTRICT

Dr. Pooya Hemami, President

Dr. Richard Kniaziew, Vice-President

Dr. Patrick Quaid

Dr. Marta Witer

FACULTY OF UNIVERSITY OF WATERLOO SCHOOL OF OPTOMETRY AND VISION SCIENCE ELECTORAL DISTRICT

Dr. Patricia Hrynchak

MEMBERS APPOINTED BY THE LIEUTENANT GOVERNOR IN COUNCIL (PROVINCIAL CABINET)

Ms. Maureen Chesney

Ms. Shoshana Gladstone –
revoked June 28, 2017

Mr. Bashar Kassir

Mr. Hsien Ping (Albert) Liang

Ms. Irene Moore, Treasurer

Ms. Luisa Morrone

Ms. Ellen Pekilis

Mr. Brian Rivait

Mr. John Van Bastelaar

EXECUTIVE COMMITTEE

WHAT WE DO

The Executive Committee works with the Registrar to ensure that College resources are allocated properly and that staff and committees are moving forward with the work of the College and the priorities of Council.



WHO WE ARE

President

Dr. Pooya Hemami

Vice-President

Dr. Richard Kniaziew

Treasurer

Ms. Irene Moore

Dr. Bill Chisholm

Dr. Patrick Quaid

Mr. Ira Teich

Mr. John Van Bastelaar

STAFF SUPPORT:

Dr. Paula Garshowitz,
Registrar

2017 HIGHLIGHTS

Outreach

The Committee plays an active role in the optometric regulatory community throughout North America. Outreach opportunities are an excellent way to exchange information and keep up with the latest issues affecting health care regulation. In 2017, Executive members and staff met with:

- The Federation of Optometric Regulatory Authorities of Canada (FORAC), where we discussed entry-to-practice matters and specialization concepts, among other topics
- The Association of Regulatory Boards of Optometry (ARBO), at its annual general meeting, the theme of which was regulation in a changing environment
- The Ontario Association of Optometrists (OAO), where we talked about issues affecting the regulation of the profession, including proposed amendments to drug-prescribing authority, and the *Protecting Patients Act, 2017*
- The College of Opticians of Ontario, with whom we collaborated on guidance for our members about record ownership

We met also with many other important stakeholders, including Optometry Examining Board of Canada (OEBC-BEOC), Touchstone Institute, and the University of Waterloo School of Optometry and Vision Science.

Communication and training

Connecting with our members is a vital part of what we do. It is important that members have a chance to meet Council and staff, to learn about College policies, and to let us know their concerns.

- Former president Dr. David White presented a course on record-keeping in conjunction with the annual OAO Symposium.
- Council members provided updates to members in Eastern, Northeastern, and Northwestern Region society meetings.

Public protection

Our mandate and commitment is to promote public safety. Executive meets regularly with our partners in public protection to work on areas of mutual interest. Some projects this year included:

- A successful application for an injunction to prevent Essilor/Clearly from unlawfully dispensing prescription eyewear over the internet
- The pursuit of a single entry-to-practice exam for all provinces, ensuring consistent nationwide assessment
- The Citizen's Advisory Group (CAG), a partnership with nine other Ontario health regulators to enhance public engagement with and consultation on regulatory activities
- Continued commitment to increased transparency of Council materials and information about members available on the College public register



PATIENT RELATIONS COMMITTEE



WHO WE ARE

Ms. Irene Moore (Chair)

Dr. Linda Bathe

Ms. Maureen Chesney

Dr. Ken Hadley

Dr. Areef Nurani

Mr. Brian Rivait

Dr. Marta Witer

STAFF SUPPORT:

Ms. Mina Kavanagh,
Director, Investigations and
Resolutions

WHAT WE DO

Preventing the sexual abuse of patients is a priority of the College. The Patient Relations Committee promotes awareness and education of issues around sexual abuse and boundary violations. It also offers information and guidelines to the public and to optometrists regarding the patient–practitioner relationship.

2017 HIGHLIGHTS

Elearning module

In August, after much development and testing, the Committee’s elearning module, “Professionalism, Ethical Decision-Making and the Prevention of Sexual Abuse of Patients,” became available to College members.

- The module explains and illustrates boundary violations, sexual abuse, and how unintentional boundary crossings could escalate.
- Completion of the module was mandatory for members wishing to renew their 2018 certificate of registration.
- A version of the module is now available to the public on our website.
- The Committee recommended that this be the first in a potential library of elearning modules for members relating to various matters of professional practice.

Protecting Patients Act, 2017

After a period of consultation with Ontario's health regulators, including this College, the *Protecting Patients Act, 2017* came into force on May 30. The legislation—a result of recommendations by the Ministry of Health and Long-Term Care's Sexual Abuse Task Force—was designed to enhance patient protection and prevent the sexual abuse of patients by health-care practitioners.

The Patient Relations Committee closely monitored all developments related to the Act so that it could respond to the changes in an effective and timely manner.

Funding for therapy and definition of patient

The Committee held an orientation, where it continued discussions about the concepts, requirements, and legislative changes related to the definition of "patient" and funding for therapy. The Committee welcomed a guest speaker from the College of Physicians and Surgeons of Ontario (CPSO), who talked about changes and improvements to the CPSO's funding for therapy program.



QUALITY ASSURANCE COMMITTEE

WHAT WE DO

The Quality Assurance Committee (QAC) helps to maintain and enhance the knowledge, skill, and judgment of members so that the public can continue to enjoy high-quality eye care.

The QAC consists of two panels, the **Quality Assurance Panel (QAP)** and the **Clinical Practice Panel (CPP)**.



WHO WE ARE

QAP members

Dr. Thomas Noël
(Co-chair)

Dr. Kamy Morcos
(Co-chair)

Dr. Linda Chan

Dr. Sharon Markowitz

Dr. Areef Nurani

Ms. Ellen Pekilis

Dr. Karin Schellenberg

Mr. John Van Bastelaar

STAFF SUPPORT:

Ms. Bonny Wong,
Coordinator, Quality
Programs

Quality Assurance Panel

The QAP works with optometrists, offering tools and feedback to continually improve their competence. Among the QA program's six components are continuing education, practice assessment, practice evaluation, and remediation.

2017 HIGHLIGHTS

Quality Assurance Program review

The QAP put forward a motion to strike a Quality Assurance subcommittee that would independently review the College's Quality Assurance (QA) program. The subcommittee's review will determine whether the QA program aligns with the goals of the College and satisfies our mandate to protect the public interest. It is part of the College's continuing efforts to help members improve their knowledge and skills, patient outcomes, and practice.

2018–2020 CE Policy approved

The Continuing Education Policy for the upcoming three-year cycle was approved by Council. As in past cycles, members will be required to complete 70 hours of CE to avoid a Short Record Assessment and associated fee. The current CE cycle comes to an end on December 31, 2017. The College makes use of OE TRACKER to help members track their CE participation. At the end of the cycle, the College will use the information stored in OE TRACKER to review member compliance with the CE program.

NEW POLICY: Practising Members with Insufficient Practice Hours

The Panel drafted a new policy for practising members who fail to provide at least 750 hours of direct optometric care to patients in Canada in any given three-year period. The policy requires these members to complete a practice assessment at their own cost, while members who have provided zero hours will be required to complete a practice evaluation at their own cost and comply with any orders of the Panel.

This policy will establish a fair process for optometrists while also protecting the public by making sure members' skills are current and up to date.

Random QA practice assessments

43

random QA practice assessments outstanding from 2016

102

members randomly selected in 2017 to undergo practice assessments

RESULTS

OUTCOMES	# OF MEMBERS
Maintaining the standards of practice of the profession	59
Maintaining the standards of practice of the profession with some reminders and recommendations for improvement	43
Still undergoing practice assessments (expected to be completed by Spring of 2018)	41
Became non-practising	2
TOTAL	145

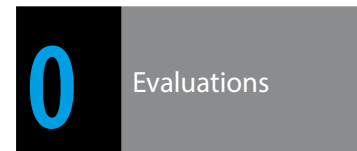
RESULTS CONTINUED

TOTAL OF 59 REMINDERS/RECOMMENDATIONS WERE MADE	# OF MEMBERS
Record resulting monocular acuities for any prescription change	15
Record keeping and legibility improvements	11
Record general health history and applicable family history	9
Record presenting monocular visual acuity at distance and near	8
Measure and record binocularity	3
Record accommodative function	2
Record anterior chamber angle	1
Measurement of intraocular pressure in adults and, when indicated, in children	1
Record pupillary function assessment	1
Be cautious of pre-populating normative data on EMRs template; data must reflect actual findings	1
Record lensometry of current spectacles in addition to presenting aided visual acuity	1
Perform cycloplegic refraction	1
Review Section 4.7 Infection Control in the Optometric Office of the OPR	1
Record all normal and negative findings	1
Record motility	1
TOTAL	57

REMEDIATION



PRACTICE EVALUATION





WHO WE ARE

CPP members

Dr. Dennis Ruskin (Chair)

Dr. Patricia Hrynychak

Dr. Jameel Kanji

Dr. Sarah Maciver

Ms. Luisa Morrone

Dr. Tim Tsang

Dr. David White

STAFF SUPPORT:

Dr. David Wilkinson,
Practice Advisor

Clinical Practice Panel

This Panel, one of two that belong to the Quality Assurance Committee, establishes and clarifies new and existing standards of practice, regulatory requirements, and clinical practice guidelines in the Optometric Practice Reference (OPR).

2017 HIGHLIGHTS

Telehealth Policy for Optometrists

The Panel developed the new Telehealth Policy for Optometrists. The document outlines the College's position on telehealth—the practice of optometry through digital or electronic means—and offers guidance to members about best practices. It is consistent with similar policies in other health professions and other jurisdictions.

Revising our standards and guidelines: Optometric Practice Reference

The Panel is always looking at our standards of practice to ensure that they are in line with technological, legal, and social developments. 2017 was no exception.

The Optometric Practice Reference details the regulatory and professional standards of practice for optometry in Ontario. It also offers voluntary guidelines for practitioners who want to go beyond the basic requirements.

Council approved a motion to divide the Optometric Practice Reference (OPR) into two separate documents—OPR Standards of Practice and OPR Clinical Guidelines. This move arose from the Panel's concerns that readers of the OPR have in the past confused our standards, which are the minimum expectations of optometric practice, with our guidelines, which are best practices. The Panel believed there would be less confusion if the OPR were organized in a different way.

The Panel updated several OPR documents in 2017:

Standards of Practice

- 4.7 Infection Control in the Optometric Office
- 4.8 Collaboration and Shared Care
- 6.2 Posterior Segment Examination
- 7.3 Patients with Cataract

Guidelines

- 6.3 Refractive Assessment and Prescribing
- 7.2 Patients with Glaucoma
- 7.3 Patients with Cataract



**COMMITTEES
ENSURE THE
INTEGRITY
OF THE
PROFESSION
& MAINTAIN
PUBLIC SAFETY**

DISCIPLINE COMMITTEE

WHAT WE DO

The Discipline Committee hears allegations of professional misconduct and/or incompetence made against a College member. The Committee considers evidence in each case and decides whether to order a range of penalties, including fines, a reprimand, suspension, or revocation of a member's Certificate of Registration.



WHO WE ARE

Dr. Areef Nurani (Chair)

Dr. Margaret Armstrong

Dr. Linda Bathe

Dr. Linda Chan

Dr. Pooya Hemami

Dr. Jim Hoover

Dr. Patricia Hrynchak

Dr. Dino Mastronardi

Dr. Kamy Morcos

Dr. Thomas-A. Noël

Ms. Ellen Pekilis

Dr. Patrick Quaid

Dr. Dennis Ruskin

Dr. Karin Simon

Mr. John Van Bastelaar

STAFF SUPPORT:

Eyal Birenberg,
Coordinator, Investigations
and Hearings

2017 HIGHLIGHTS

Discipline hearings

In 2017, the Discipline Committee held four discipline hearings into allegations of professional misconduct/incompetence. To read the full decision of the Discipline Committee, please click on the member's name.

[Dr. Bassam Aabed](#)

[Dr. A. John Metzger #1](#)

[Dr. A. John Metzger #2](#)

[Dr. Peter Spear](#)

Discipline referrals

The Discipline Committee received three referrals of specified allegations of professional misconduct from the Inquiries, Complaints and Reports Committee (ICRC). The Committee is preparing discipline hearings in these matters. They are expected to take place in 2018.

To read a full Notice of Hearing, please click on the member's name.

[Dr. Jon Barnes](#)

[Dr. Gordon Ng](#)

[Dr. Gyanesh Verma](#)

Other activities

The Committee had specialized training in January in preparation for the 2017 hearings. The day focused on how to conduct a contested hearing and assessing witness credibility. It was open for all Committee members to participate.

FITNESS TO PRACTISE COMMITTEE



WHO WE ARE

Dr. Linda Chan (Chair)

Dr. Jim Hoover

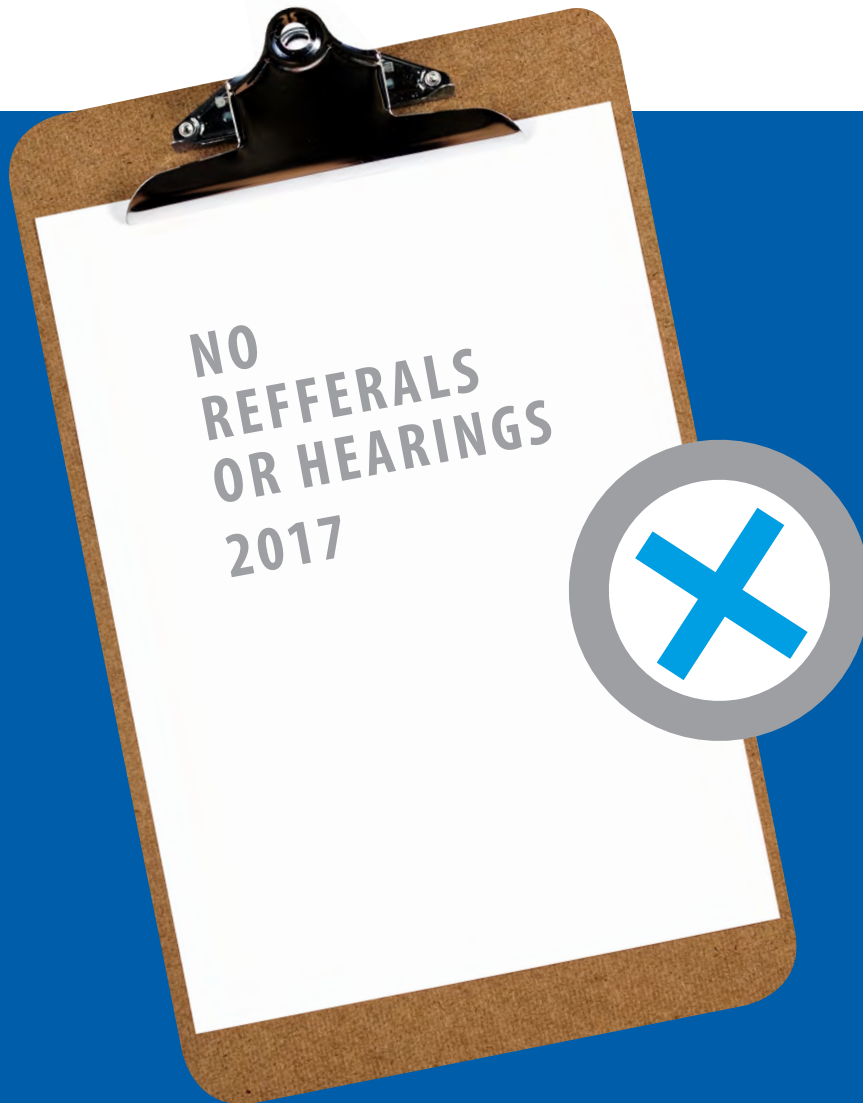
Ms. Ellen Pekilis

WHAT WE DO

The Fitness to Practise Committee receives referrals from the Inquiries, Complaints and Reports Committee. It conducts a hearing when there is evidence that an optometrist might be incapacitated due to a mental or physical condition.

2017 HIGHLIGHTS

The Committee did not receive any referrals during 2017 nor did it conduct any hearings.



INQUIRIES, COMPLAINTS AND REPORTS COMMITTEE (ICRC)

WHAT WE DO

The ICRC investigates and makes decisions on allegations of professional misconduct, incompetence, or incapacity brought against members of the College. These allegations proceed from formal complaints, information brought to the attention of the Registrar, mandatory reports, or referrals from the Quality Assurance Committee.



WHO WE ARE

Dr. Derek MacDonald
(Panel 1 Chair)

Ms. Irene Moore (Panel 2
Chair)

Ms. Maureen Chesney

Dr. Bill Chisholm

Dr. Camy Grewal

Dr. Richard Kniaziew

Dr. Annie Micucci

Ms. Luisa Morrone

Mr. Brian Rivait

Dr. Marta Witer

STAFF SUPPORT:

Ms. Mina Kavanagh,
Director, Investigations
and Resolutions

2017 HIGHLIGHTS

- 57 complaints
- 12 Registrar's reports
- 69 new cases were filed in 2017**

The two Panels considered a total of 81 cases, filed in 2015, 2016, and 2017

- 1 decision in a case filed in 2015
- 26 decisions in cases filed in 2016
- 27 decisions in those cases filed in 2017
- 54 decisions were issued**

As of December 31, 2017, 29 cases were carried over for a decision in 2018; 17 of those cases were filed between October and December 2017

Number of Cases: filed in 2015, 2016, and 2017 and considered by Panels or newly filed in 2017

TYPE OF CASE	NUMBER
Complaints	89
Registrar's reports	13
Incapacity inquiries	0
TOTAL	102

NATURE OF ALLEGATIONS	NUMBER
Unprofessional behaviour and/or communication	76
Improper billing/fees	19
Failure to diagnose/misdiagnosis	16
Related to eyeglass and/or contact lens prescription	23
Related to drug prescription	–
Quality of care	19
Breach of RHPA/Code/Regulation/Standards of Practice	37
Related to eyeglass and/or contact lens dispensing	10
Failure to refer	6
Staff supervision	6
Unnecessary/unsuccessful treatment	4
Release of prescription	2
Release of record	4
Improper delegation	4
Record keeping	1
Allegations of sexual nature	2
Advertising	3
Conflict of interest	4
Related to practice break-up	1

DECISIONS ISSUED	NUMBER
Complaints	49
Registrar's reports	5
Incapacity inquiries	0
TOTAL	54

DISPOSITIONS	NUMBER
<i>Some cases may have multiple dispositions or involve multiple members</i>	
No further action	24
Advice or recommendation	17
Remedial agreement (educational activities)	5
Abuse of process (case closed)	–
Verbal caution	2
SCERP	1
Referral to Discipline Committee	6
TOTAL	55
WITHDRAWN	4

HPARB APPEALS	NUMBER
<i>Status as of December 31, 2017</i>	
Total # of appeals pending	10
New appeals filed in 2017	10
Panel decisions confirmed	2
Review held – decision pending	5
Matters returned to the ICRC	–
Appeals withdrawn	–

REGISTRATION COMMITTEE

WHAT WE DO

Anyone who wishes to practise optometry in Ontario must possess certain skills, knowledge, and credentials. This helps to give the public confidence in the abilities of their optometrists. The Registration Committee is responsible for the entry-to-practice process of the profession in Ontario.



WHO WE ARE

Mr. John Van Bastelaar
(Chair)

Dr. Vanesh Kathiravelu

Dr. Dino Mastronardi

Ms. Ellen Pekilis

Dr. Patrick Quaid

Dr. Karin Simon

STAFF SUPPORT:

Hanan Jibry, Assistant
Registrar

2017 HIGHLIGHTS

Bridging programs assessed

The Committee commissioned a study of the therapeutic pharmaceutical agent (TPA) or drug prescribing content of bridging programs run by the International Optometric Bridging Program (IOBP). The study compared TPA content in the bridging programs with the optometry degree program. The Committee also requested that Touchstone Institute develop a separate assessment of knowledge and judgment with respect to prescribing drugs for the treatment of eye conditions.

Approved for submission: changes to the registration regulation

The Committee drafted a number of changes to the Registration Regulation, which Council approved for submission to the Ministry of Health and Long-Term Care. If approved by the Ministry, these changes would add a good character clause and a non-practising status provision. They would also change certain registration requirements for the Academic Certificate of Registration.

Entry to Practice Examination

College staff issued a request-for-proposals (RFP) for an alternative Canadian entry-to-practice exam. To date, the College has not proceeded with any of the proposals received, continuing instead to work with other regulators to find solutions related to the Optometry Examining Board of Canada (OEBC) (formerly CEO-ECO).

Discussions with the University of Waterloo School of Optometry and Vision Science

Discussions continued with the University of Waterloo School of Optometry and Vision Science (WOVS) about the registration requirements for an Academic Certificate of Registration, and the potential impact on the School of eliminating the Academic Certificate of Registration.

A minimum practice requirement policy for faculty members was developed for WOVS. It serves as guidance for faculty members prior to the College receiving their annual requests for exemptions from the 750 minimum practice hour requirement.

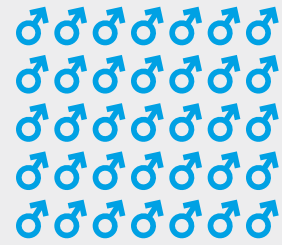
Other matters

The Committee developed and Council approved Guidelines for Eliminating Bias.

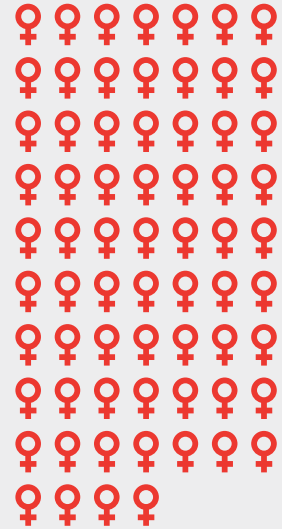
The Committee directed staff to generate an RFP to make the Jurisprudence seminar information and associated exam for candidates for registration accessible securely via its website.

GENDER OF APPLICANTS

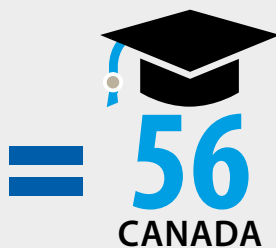
35
Male



67
Female



JURISDICTION WHERE APPLICANTS WHO BECAME REGISTERED MEMBERS OBTAINED THEIR INITIAL EDUCATION



GOVERNANCE COMMITTEE

WHAT WE DO

This is a newly struck ad hoc committee, comprised of current and past College leadership and members who may potentially be leaders, formed this year to discuss the best way for the College to consider the issues around College governance.



WHO WE ARE

Dr. Pooya Hemami (Chair)

Dr. Richard Kniaziew

Ms. Irene Moore

Dr. Christopher Nicol

Ms. Ellen Pekilis

Mr. John Van Bastelaar

Dr. Marta Witer

STAFF SUPPORT:

Dr. Paula Garshowitz,
Registrar

Mr. Justin Rafton, Policy
Analyst

Ms. Mina Kavanagh,
Director, Investigations
and Resolutions

2017 HIGHLIGHTS

After developing its terms of reference, the Committee began the process of vetting consultants who had experience conducting governance reviews for health and regulatory bodies. The Committee ultimately accepted the proposal of Mr. David Brown of Governance Solutions to conduct a College governance review.

The project will be broken into two phases: the first to examine the current College governance framework and the second to further develop the governance structure.

The Committee was active in the governance review process and developing its report for Council, which is expected in early 2018.

MEMBERS BY NUMBERS



MEMBERSHIP FOR 2017



	REG #
RESIGNATIONS	
Jennifer Camen Hugh	15085
Jerome Loewen	9928
Eva So	0820
Violaine Tittley	8437

	REG #
RETIREMENTS	
Theresa Donelson	8611
Ronald Ginter	7922
Brenda Ulrichsen	73022
Roger Young	67665

	REG #
REVOICATIONS	
Ghad Asraf	12129
Kathryn Dumbleton	9508
Joseph Kosior	70695
Roy Leake	70696
Alvin Metzger	7449
Jamee Patel	14107

	REG #
SUSPENSIONS	
Marg Courchesne	8540
Tonia Hoi Man To	15017
Sabrina Ahmed	15077
Philip Kim	16039

	REG #
DEATHS	
Scarlat Albright	0496

	#
NUMBER OF MEMBERS ON DECEMBER 31, 2017	
 Male (Practising)	1,045
Male (Non-practising)	22
SUBTOTAL	1,067
 Female (Practising)	1,288
Female (Non-practising)	42
SUBTOTAL	1,330
TOTAL MEMBERSHIP	2,397

	#
New Registrations	111
Reinstatements	0
Retirements, Resignations	8
Deaths	1



FINANCIALS

SUMMARY STATEMENT OF FINANCIAL POSITION

as at December 31, 2017

	2017	2016
ASSETS		
Current assets		
Cash	\$ 2,588,514	\$ 2,432,821
Short-term investments	953,549	1,531,497
Prepaid expenses	15,885	17,827
	<u>3,557,948</u>	<u>3,982,145</u>
Long-term investments	3,388,184	2,577,731
Capital assets	181,233	218,183
	<u>\$ 7,127,365</u>	<u>\$ 6,778,059</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable and accrued liabilities	\$ 309,044	\$ 376,644
Fees received in advance	2,183,370	2,126,261
	<u>2,492,414</u>	<u>2,502,905</u>
NET ASSETS		
Invested in capital assets	181,233	218,183
Appropriated special policy funds	2,800,000	2,350,000
Unappropriated surplus	1,653,718	1,706,971
	4,634,951	4,275,154
	<u>\$ 7,127,365</u>	<u>\$ 6,778,059</u>

SUMMARY STATEMENT OF REVENUE AND EXPENDITURES

for the year ended December 31, 2017

	2017	2016
REVENUE		
Annual registration fees	\$ 2,278,951	\$ 2,242,582
Professional corporation	287,115	309,958
Quality assurance	13,574	38,531
Sundry income	8,386	5,572
	<hr/> 2,588,026	<hr/> 2,596,643
EXPENDITURES		
Committee expenses	630,151	382,561
Council meeting and training	83,180	82,291
Membership contributions	23,350	54,675
College representation	33,777	50,539
Jurisprudence examination	13,055	12,390
Government regulations	—	493
Continuing education	1,664	8,931
	<hr/> 785,177	<hr/> 591,880
COLLEGE ADMINISTRATION ACTIVITIES		
Salaries and benefits	942,382	862,423
Office and general	285,785	294,636
Occupancy	149,243	142,221
Professional fees	132,259	108,157
Amortization	41,397	47,492
	<hr/> 1,551,066	<hr/> 1,454,929
Total expenditures	<hr/> 2,336,243	<hr/> 2,046,809
Excess of revenue over expenditures before other expenditures and income	<hr/> 251,783	<hr/> 549,834
OTHER EXPENDITURES		
Unauthorized practice	129,703	83,574
Research for entry-to-practice exam	17,500	—
	<hr/> 147,203	<hr/> 83,574
OTHER INCOME		
Investment income	182,957	46,527
Unrealized gain (loss) on investments	72,260	152,472
	<hr/> 255,217	<hr/> 198,999
Excess of net revenue over expenditures	<hr/> \$ 359,797	<hr/> \$ 665,259

The criteria applied by the management in the preparation of these summary financial statements are as follows:

- the information in the summary financial statements is in agreement with the related information in the complete financial statements; and
- the summary financial statements contain all the information necessary to avoid distorting or obscuring matters disclosed in the completed financial statements, including the notes therein.

Management determined that the statement of changes in net assets and the statement of cash flows do not provide additional useful information, and as such has not included them as part of the summary financial statements.

The full financial statements, with audited report, are available on the College website.



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