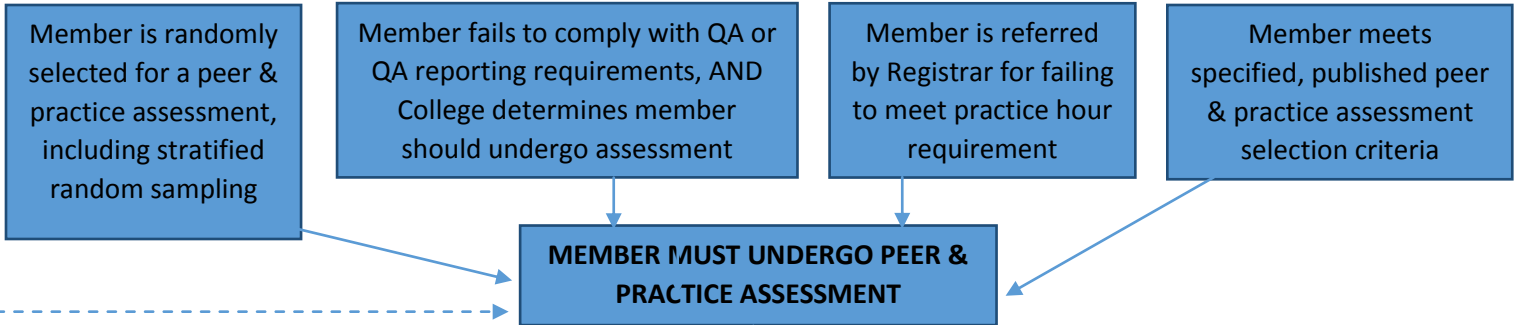


COLLEGE OF OPTOMETRISTS OF ONTARIO QA PROCESS OVERVIEW

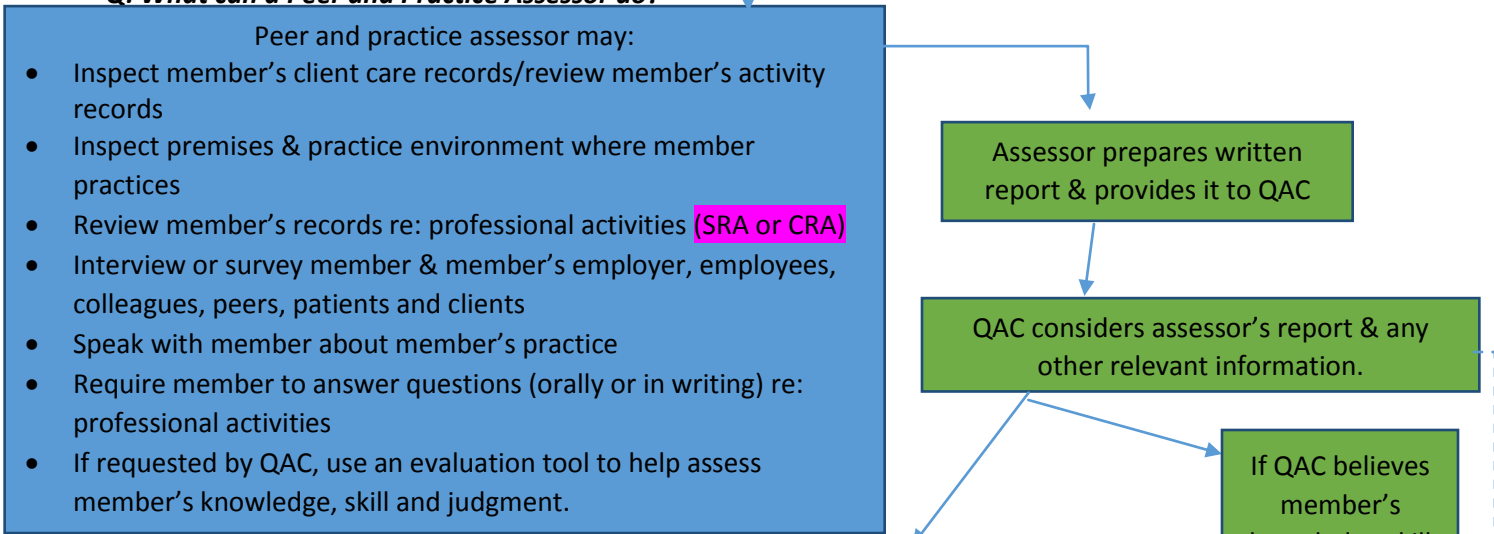
All members must participate in & keep records (for 3 years) of **self-assessment, continuing education, & professional development ("QA")** activities. Records must be submitted to College upon request.

Q: How does a member get selected for a peer and practice assessment?



Member receives 1 month's notice of assessment. Member may request delay if provides satisfactory explanation & documentation of extenuating circumstances (e.g., maternity, sabbatical)

Q: What can a Peer and Practice Assessor do?



Q: What can the QA Committee do?

After considering any submissions, if QAC still believes member's knowledge skill or judgment are not satisfactory, QAC may:

- Require member to participate in SCERP (e.g., CE, assign coach to work with member)
- Direct Registrar to impose TCLs
- Assign a coach to work with member

If QAC does any of the above, it may also require the member to undergo reassessment.

If QAC believes member's knowledge, skill or judgment are **not** satisfactory, QAC must provide to member:

- Notice of QAC's opinion
- Notice of right to make submissions within 14 days (or longer period specified by QAC)
- Any other relevant info QAC relied upon, i.e. information from the Case Manager Report or Committee member Review (anonymized) and specific to issues and patients

If QAC believes member's knowledge skill & judgment **are** satisfactory, QAC must advise member of results of assessment.

If at **any** time, QAC believes member may have committed an act of professional misconduct or may be incompetent or incapacitated, QAC must disclose name & allegations to ICRC.