

## Submitting Documents Required for Pre-Registration

The table below details the required pre-registration documents and acceptable alternative documents:

No.	Required Documentation	Submitting the Document
1	Pre-Registration Form	Mail or fax your completed Pre-Registration Form for Internationally Educated Graduates. The Form does <u>not</u> need to be notarized.
2	Language assessment results	<p>Make arrangements to have your language assessment results sent directly to the College. Acceptable language assessment organizations include:</p> <ol style="list-style-type: none"> <li>1. Centre for Canadian Language Benchmarks</li> <li>2. International English Language Testing System (IELTS) Academic</li> <li>3. CanTest</li> </ol> <p>Alternatively, you can have the original test results notarized and sent to the College.</p> <p>If you completed your international optometry-related degree in English, you do not need a language assessment. Arrange to have the educational institution confirm that you completed your optometry-related degree in English. Written confirmation must be sent directly to the College via email or on official letterhead.</p>
3	World Education Services (WES) assessment	<p>Apply directly to World Education Services (WES) to have your credentials authenticated using the "WES ICAP" type of evaluation. Click here (link to <a href="http://www.wes.org/ca/jobSeekers/certification.asp">http://www.wes.org/ca/jobSeekers/certification.asp</a>).</p> <p>WES will send results directly to the College.</p>

No.	Required Documentation	Submitting the Document
4	Course descriptions	<p>Provide detailed optometry-related course descriptions, indicating the course length in hours/days/weeks. Electronic format is preferred.</p> <p>Where possible, descriptions should be translated by the educational institution and sent directly to the College of Optometry of Ontario.</p> <p>If this is not possible, provide a notarized copy or certified translation (link to <a href="http://www.atio.on.ca/misc/NeedToKnowEN.pdf">http://www.atio.on.ca/misc/NeedToKnowEN.pdf</a>) of the course descriptions</p> <p>If you are not able to obtain the required documents for reasons beyond your control, you may contact Ms. Cassia Hudgins at (416_ 962-4071, ext. 38, to explore what alternative documentation may be acceptable.</p> <p>You may be required to provide additional information as it relates to your employment history.</p>
5	<p>Evidence of meeting pre-registration requirement:</p> <p>1. Three complete academic years of full-time undergraduate university study prior to entering optometry school and a four-year optometry degree</p> <p>OR</p> <p>2. A four-year optometry degree followed by three years of optometric work experience outside Canada</p>	<p>Provide all relevant academic transcripts.</p> <p>If you are using work experience to meet the requirement, provide a letter from each employer that provides your title and dates of employment.</p> <p>Acceptable alternatives for meeting the pre-registration requirement:</p> <ul style="list-style-type: none"> <li>• A combined total of three years of undergraduate study and work experience</li> <li>• An optometry degree of less than four years plus additional post-graduate optometric study</li> </ul>