



**Council Meeting
By Teleconference
Tuesday, May 6, 2014**

A meeting of the Council of the College was held on May 6, 2014 by teleconference. The meeting was called to order at 8:15 a.m.

- 1. Attendance:** Dr. Dennis Ruskin, President; Dr. Thomas Noel, Vice-President; Dr Pooya Hemami, Treasurer; Ms. Irene Moore, Dr. Dino Mastronardi, Dr. Marlee Spafford, Dr. Bill Chisholm, Dr. Patrick Quaid, Mr. John Costen, Mr. Francis Christopher, Dr. Richard Kniaziew, Ms Luisa Morrone, and Dr. Areef Nurani.

Regrets: Mr. Ira Teich, Mr. Emad Hussain, Dr. Derek MacDonald, Mr. John Van Bastelaar

Staff: Dr. Paula Garshowitz, Ms. Hanan Jibry

- 2. Agenda:** To discuss the revised CORA Policies and Procedures on Academic Credential Assessment Manual for approval to hold the training for the COEC in June 2014.

Moved by T. Noel and seconded by B. Chisholm **to approve the agenda as circulated.**

Motion carried.

- i. Conflicts of Interest: Councilors were asked to declare any conflicts of interest with the agenda item; none were declared.

- 3. National Credential Assessment Process Policy Manual-** On March 19, 2014, Council agreed to allow the process to move forward, but had asked for a final copy of the manual prior to giving final approval for the process. All other provinces were given the same opportunity to provide input, and the version of the manual circulated to Council prior to the meeting was a result of this input. Changes from the previous version that were deemed significant by the consultant were highlighted in red. All other provinces have given their approval to proceed. Alberta has some concerns related to the percentages proposed for the comparison of coursework, but has chosen to abstain at this time to allow the process to move forward.

Moved by T. Noel seconded by I. Moore **to approve the revised manual, "CORA Policies and Procedures on Academic Credential Assessment Manual", in its current form to enable the training of the COEC Committee to go ahead in June 2014.**

There were a number of further concerns raised by Council members that were mostly related to clarification of policies. These were related to faculty members on COEC, practice for non-faculty members, and the statement that familiarity with the AQUA template an asset. In

43 addition, questions were raised with respect to the appeal process and the availability of
44 information to a College for an appeal. Council discussed the need for reviews on a regular
45 basis, but wanted to be reassured that policies or major system changes did not occur without
46 statistically significant numbers to support a change in policy.

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48 Council members asked how these fine-tuning changes could be communicated to CORA and it
49 was decided that all suggestions will go through the Registration Committee who will pass them
50 on to CORA for consideration. Staff will forward any queries to date to Registration staff.

51 There was some question about some changes identified by Council that were not highlighted
52 in the manual. Staff will send a 'track changes' copy of the manual to Council so that **all**
53 changes are identified, not just those identified as significant by the coordinator.

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Motion carried

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57 **Action Item:** Staff to forward e-mails received, to date, from Council members with comments
58 and questions regarding the manual, to Registration.

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60 **4. Adjournment:** Meeting was adjourned at 8:51 a.m.

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Motion carried

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