

Certificate of Authorization Renewal

The Registrar shall issue on behalf of the College a renewal of the Certificate Of Authorization for a corporation if the Registrar is satisfied that

1. The corporation has applied for the renewal of a current Certificate of Authorization by completing an application for renewal in the form approved by the College.
2. The corporation submitted along with the application, the fee for the annual renewal.
3. The College has received a **certificate of status of the corporation**, issued by the Ministry of Government Services not more than thirty days before the day it was submitted to the Registrar, which certificate indicates that the corporation is active.
4. The College has received a certified copy of every certificate of the corporation that has been endorsed under the Business Corporations Act since the corporation's most recent application for a Certificate of Authorization or for renewal of its Certificate of Authorization.
5. The College has received a statutory declaration of a director of the corporation, executed not more than 15 days before the application for renewal is submitted to the Registrar, certifying,
 - i. that the corporation was in compliance with section 3.2 of the Business Corporations Act as of the date the statutory declaration was executed,
 - ii. that the corporation does not carry on, and does not plan to carry on, any business that is not the practice of the profession governed by the College or activities related to or ancillary to the practice of that profession,
 - iii. that there has been no change in the status of the corporation since the date of the certificate of status referred to in paragraph 3, and
 - iv. that the information contained in the application for renewal is complete and accurate as of the date the statutory declaration was executed.
6. The College has received the name of each person who is a shareholder of the corporation as of the day the application for renewal was submitted and his or her business address, business telephone number and registration number with the College as of the day the application was submitted.
7. The College has received the names of the directors and officers of the corporation as of the day the application for renewal was submitted.
8. The College has received the address or addresses of each of the premises at which the corporation carries on activities as of the day the application for renewal was submitted.

Renewal Fees

- **Renewal of a Certificate of Authorization fee - \$300.00 plus 13% HST and is non-refundable.**
- **Late penalty fee - \$100.00 plus 13% HST.**
- **Cheque should be made payable to the College of Optometrists of Ontario**

**COLLEGE OF OPTOMETRISTS OF ONTARIO
APPLICATION FOR RENEWAL FOR A CERTIFICATE OF AUTHORIZATION
FOR AN OPTOMETRY PROFESSIONAL CORPORATION**

NOTE: As of June 4, 2009, information in all fields marked with an asterisk will be publicly available on the College Register at www.collegeoptom.on.ca. If you use your home address as your corporation address it will be publicly available on the College Register.

Corporate Name: *

Corporation #

Certificate of Authorization #

Date of Renewal:

Corporate Address: *

Phone #: *

E-mail:

Please complete or correct the information in respect to all of the persons practicing through or associated with the corporation and, include supporting documentation if there are any changes:

* Full Name of all members associated with the corporation	College Registration Number	Shareholder?		Director?		Officer? (Please specify)		Business Address if different than corporate address	Phone No:	E-mail Address:
		Yes	No	Yes	No	Yes	No			
1.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
2.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
3.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
4.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
5.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
6.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

COLLEGE OF OPTOMETRISTS OF ONTARIO

STATUTORY DECLARATION

I, _____, holding College registration number _____,

am a director of _____ Optometry Professional Corporation, and do hereby solemnly declare the following:

1. I certify the following:

- i. that the corporation is in compliance with section 3.2 of the *Business Corporations Act* as of the date this statutory declaration is executed,
- ii. that the corporation does not carry on, and does not plan to carry on, any business that is not the practice of the profession governed by the College or activities related to or ancillary to the practice of that profession,
- iii. that there has been no change in the status of the corporation since the date of the certificate of status enclosed with this application for a renewal of a Certificate of Authorization that accompanies this statutory declaration, and
- iv. that the information contained in the Renewal Form for a Certificate of Authorization that accompanies this statutory declaration is complete and accurate as of the day this statutory declaration is executed.

and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me in the City of _____ in the Province of _____ this _____ day of _____, 20 _____.

A Commissioner, etc.
Made pursuant to s. 41 of the *Canada Evidence Act*,
And s. 43 of the *Evidence Act*, of Ontario.
(Affix stamp, or seal below)

(Signature of Declarant)

(Print name)